

Meeting Minutes of the Ellsworth Public Library Board of Trustees December 17, 2025

Attending: Craig MacDonald (chair), Rain Perez, Judi Lyles, Sarah Lesko, Kathleen Cravens, Vivek Philip, Councilor Smith

The meeting was called to order by Craig MacDonald at 6:30 pm.

Our meeting is preceded by a presentation /Annual Review by First National Bank Wealth Management Team members Holly Coston and Lorraine Ouellette. The review is positive we are in diversified funds with no alarms and they assure us that the team at the bank is well heeled and meets weekly to make minor adjustments as needed. Bonds continue to recover. Sarah then addresses what are goals are for the coming year. We are hopeful to embark on a multimillion-dollar renovation with a feasibility study in January.

Public Comment: None

CONSENT AGENDA

Friends of the Library Report not available at time of meeting

Director's report

Building and Grounds

Secretary Report Minutes of November 19, 2025 meeting

Financial Report and Planning

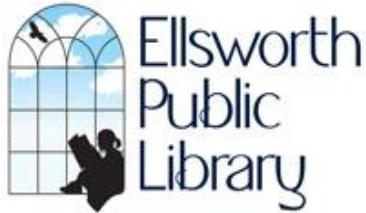
A motion was made by Vivek and seconded by Judith to approve the consent agenda.

Old Business

- Berit provided us with a branding update. The staff has voted on the logo and all are on board with the design. The colors and font will be decided in the New Year. The logo is one the Board liked the most also with the tree etc.
- Sarah reported Michael Sealander has given her a set of the designs and plans; 30 plus pages of drawings and is meeting with her tomorrow at 8:30 to instruct her how to read them and review them. Craig will try and attend the meeting also. Sarah assures us that Michael is aware that we want to keep our windows. Regarding the Tisdale House we do not need to count the entrance there as a fire exit which allows us to move the service desk and youth services to that area. The door will remain operational in times of emergency.

New Business:

- Annual Appeal has started to roll in so far we have received \$17,000. Also Friends have also received some wonderful donations. They are a 501 C so those funds go a little further with less restrictions. We are reminded to check for thank you notes in our respective boxes to complete.
- We reviewed the changes to the Art Exhibit application and voted unanimously to approve them as stated.



- Discussion of transient individuals coming through Ellsworth. Several key points of the ensuing conversation are: to continue to use 2 staff members together when addressing a behavior issues with a patron and to look into installing a second panic button on the upper floor. Craig suggested that Sarah talk with the police chief about the possibility of daily checks on the library trying to normalize their presence in our building. He also graciously offered his expertise to talk with staff about how to talk with people who are mentally unstable and what not to say. Thanks Craig.

Executive session per MRSA Title 1, Chapter13,Sec406,Paragraph 6A to discuss employment matters

Entered 8:01 P.M. exit 8:10 P.M.

Decisions, Action Items and Next Steps

Adjournment 8:30 pm

Next meeting is December 17, 2025

Respectively submitted,
Kathleen Cravens, Secretary