



**Meeting Minutes of the Ellsworth Public Library Board of Trustees
October 22, 2025**

Attending: Craig MacDonald (chair), Sarah Lesko, Kathleen Cravens, Vivek Philip
Absent: Rain Perez, Judi Lyles,

Prior to calling the meeting to order the quorum of three had a short discussion about the window framing and we on the Board expressed our thanks to Sarah for the outstanding job she is doing with the staff to offer so many wonderful programs.

Public Comment: None

CONSENT AGENDA

Friends of the Library Report not available at time of meeting
Director's report
Building and Grounds
Secretary Report Minutes of September 23 meeting
Financial Report and Planning

A motion was made by Vivek and seconded by Kathleen to approve the consent agenda.

Old Business

- Berit reviewed rebranding options that we have received from the Portland PR Agency. In summary they gave us = different options two were discarded as too basic and then the staff narrowed it down to two. She then presented it to us with the caveat to ignore font and color as they are presented as we can choose these later. The Board then gave their feedback with the following and Sarah reminded us we are not in a rush. We collectively liked option 4 the best. Sarah will co ordinate making a display for the lobby for patrons to give us their input. We will also use our facebook account also for patrons to comment and vote for their favorite.

Unfinished Business:

- Sarah reported that Michael Sealander will come in on Monday and complete a through walk thru of the library looking at all the systems and proposed renovations and then will meet with us later in the month to review these and provide some initial drawings. Sarah has been searching unsuccessfully for the topographical survey done in 2016 by Herrick and Silsby. Holly Ward quoted a fee of \$7,700 for a new survey. Sarah will also double check that the survey is not at City Hall.

New Business:

- Sarah reported that we received an endowment from Shirley Anne Smith. She died in 2024 and we were notified by her bank. We voted to place that in the endowment account There are no restrictions on how this money is to be used. A lovely letter of thanks was sent to the family. We also noted that in time we will plan a giving wall and place Jimmy Kemp, Shirley A. Smith pictures on it along with future endowments.
- In the meantime if we need capitol we can use the Kemp fund to pay for deed, architect fees, and feasibility study.



- Sarah reminded us that we do have an obligation to fundraise and the dynamic is a little tricky. Discussion of possible capital campaign.

Executive session per MRSA Title 1, Chapter13,Sec406,Paragraph 6A to discuss employment matters

Entered 8:17 P.M. exit 8:30 P.M.

Decisions, Action Items and Next Steps

Adjournment 8:30 pm

Next meeting is November 19, 2025

Respectively submitted,
Kathleen Cravens, Secretary