



**Minutes of the Meeting of the Ellsworth Public Library Board of Trustee
September 17, 2025**

Attending: Craig MacDonald (chair), Rain Perez, Judi Lyles, Sarah Lesko. On Zoom: Kathleen Cravens and Vivek Philip

The meeting was called to order at 6:40pm.

Public Comment: None

Consent Agenda:

Meeting Minutes August 20, 2025

Financial Reports and Planning

Building and Grounds Report

Director's Report

Friends of the Library Report

The building and grounds report included an estimate to repair the sprinkling and alarm system to ensure fire safety. The board agreed that the repair should go forward.

Following brief highlights of the other reports, Rain Perez moved to accept the consent agenda; Craig MacDonald seconded; the motion carried 5-0.

Unfinished Business

The proposals in response to the library renovation RFP have been reviewed and narrowed to two firms. Trustees Craig MacDonald, Kathleen Cravens, and Judi Lyles and director Sarah Lesko interviewed the candidates on September 5. The full board will meet on September 24 to compare and discuss the proposals in depth and make a final recommendation.

New Business

- a. **Annual appeal.** The fundraising team will meet on Thursday, September 25 to develop the annual appeal letters, tailoring messages to acknowledge long-term and generous supporters as well as new donors. The target for mailing is the last week in October.
- b. **Town letters.** Letters requesting town funding are due in November; signature collection will be needed in Hancock.
- c. **Other fundraising.** The fundraising team is exploring hosting a renaissance fair in late summer next year.

Executive Session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters.

Rain Perez moved to enter executive session at 7:50; Kathleen Cravens seconded. 5-0

Rain Perez moved to exit the session at 8:10; Craig MacDonald seconded. 5-0

Adjournment Judi Lyles moved to adjourn the meeting at 8:13 Vivek Philip seconded. 5-0

Respectfully submitted,
Judi Lyles for Kathleen Cravens