

Minutes of the Ellsworth Public Library board of Trustees

July 15,2025/ 6:30 PM

ATTENDEE

Sarah Lesko,Craig MacDonald, Kathleen Cravens Rain Perez,Judith Lyles, Barrett, Absent Vivek Phillip

Call to Order

Meeting called to order by Craig MacDonald at 6:30 pm.

Public Comment

No public is present, however we are on Zoom should the public want to join.

CONSENT AGENDA

- Friends of the Library Report
- Director's report
- Building and Grounds
- Secretary Report Minutes of July 15,2025
- Financial Report and Planning

A motion was made by Judi and seconded by Rain to approve the consent agenda. Prior to the vote a discussion ensued reviewing the \$3,[500.00](#) repair to the fan replacement for the AC unit. We approved the expenditure following a final review of the estimate by Jim at City Hall.

Old Business

Barrett and Sarah compared and contrasted the two agencies that they have chosen for graphic design update. After the presentation it was agreed to accept the Portland Design Company. Barrett summarized the positives of both agencies and felt that Portland was a little more polished. They will start with 4-8 designs and go from there. They will also phase in more options over time. We all agreed with the choice and asked that they make a site visit to

the library to get a feel of our place in the community. We have the funds on hand for this [expenditure](#). We will also ask for an adaptation for the Friends to link in as we will ask them to assist in purchasing new merchandise for us with the new branding.

UNfinished Business

- City Council meeting on Monday at 6 P.M We will review the RFP to add two new members to our Board. Rain has volunteered to attend.
- Charlene's upcoming retirement is discussed. Craig and Anne Lusby will take Charlene to lunch, staff will present her with a bouquet, and the plaque we have ordered to highlight all her years of service and dedication to the Genealogy Department should arrive by the 25th. Sarah will contact Cindi Woods at the Ellsworth American to ask for a feature article. The Friends have nicely presented her with a garden center gift certificate.

New Business

Board members have signed up to sell merchandise at the Thursday evening events. We will set up a card table in the lobby and display our merchandise and also have forms available to sign up to become a Friend or donate.

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Executive session per MRSA Title 1, Chapter13,Sec406,Paragraph 6A to discuss employment matters

Entered 7:12pm exit 7:18pm

DECISIONS,Action Items and Next Steps

ADJOURNMENT 7:45 pm

Next meeting is August 20, 2025

Respectively submitted,
Kathleen Cravens
Kathleen Cravens, Secretary

