



**Minutes of the Meeting of the Ellsworth Public Library Board of Trustees
September 18, 2024**

Attending: Craig MacDonald (chair), Rain Perez, Judi Lyles, Vivek Philip, Sarah Lesko

The meeting was called to order at 6:35pm.

Public Comment: None

Consent Agenda:

Meeting Minutes August 21, 2024

Financial Reports and Planning

Building and Grounds Report

Director's Report

Friends of the Library Report

- The consent agenda was accepted as reviewed.

Old Business

- None

Unfinished Business

- a. Building remodel update: Design Group Collaborative will begin the site evaluation on Monday, 9/23/24.
- b. Town funding requests 2025: letters will be developed and mailed soon. The letters will highlight neighborhood libraries, library cards for Ellsworth High School students as well as other services and programs that benefit all communities. *Rain Perez moved to increase per capita assessments by \$1; Vivek Philip seconded; the motion carried 4-0.*

New Business

- Annual Appeal 2024: Sarah Lesko circulated a draft letter prior to the meeting. The board suggested shortening the letter and making it friendlier. Rain Perez suggested inserting a printed card that highlights the past year's programming successes and building improvements. Expanding the mailing list is a priority.
- The board will meet at 6:30 on October 1 to finalize the letter. In the interim, board members will review the content and circulate their suggestions/edits to the board.
- Sarah Lesko will check with the city clerks to determine the best time for the mailing.

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters.

Rain Perez moved to enter the executive session at 7:10; Vivek Philip seconded. 4-0

Craig MacDonald moved to exit the session at 7:25; Rain Perez seconded. 4-0

Adjournment-*Rain Perez moved to adjourn at 7:35 pm; Vivek Philip seconded. 4-0.*

Respectfully submitted,

Judi Lyles for Kathleen Cravens

