

Minutes of the Ellsworth Public Library board of Trustees

December 20, 2023/ 6:30 PM /

ATTENDEE

Sarah Lesko, Craig MacDonald, Kathleen Cravens, Kristin Onos Judith Lyles, Rain Perez

Call to Order

Meeting called to order by Craig MacDonald at 6:35 pm. Brenda Gatcomb joined us and reviewed our portfolio Austin Fund which is managed by Camden National Bank. In summary she reports that we had a much better year which generated more income.

Public Comment: No public present

Consent Agenda

- Friends of the Library REPORT
- Director's Report
- Minutes of November 15, 2023 meeting
- Financial Reports and Planning
- Building and Grounds Report
- A motion was made by Kristin and seconded by Judith to approve the consent agenda and motion carried. Craig thanked both Edmund and Sarah for their attention to detail both in their reports and constant everyday actions.

Friends of the Library Report

Minutes from their last meeting are included.

Unfinished Business

- Sarah reported that repairs and replacement to the front entry floor are on hold till the first of the year. The glass for the windows by the front door are here and will be placed. Also the new automatic sink fixtures will be replaced by Jim from the City. The grant writer still has hours left from our contract.
- Town warrants are sent out.
- Sarah has purchased a new couch for the staff and has redone the staff room

New Business

- Annual appeal funds are still coming in. We are very grateful for the community support.
- Sarah reports that the Hancock Library Consortium is launched and the meeting with the Commissioners will take place in January. We will looking to use \$5-6,000 from our Annual Appeal to put in for the purchase of E books. . Also thanks to the Friends we will roll out the NEW YORK TIMES FREE ONLINE TO CARDHOLDERS in January.
- Sarah and Collen are working on the website and a drop down menu for Ebooks etc.
- Sarah is proposing a staff /volunteer /friends party in the upcoming months. She will keep us updated and let us know what we can do to help.

Executive session per MRSA Title 1, Chapter13,Sec406,Paragraph 6A to discuss employment matters NOT NEEDED

DECISIONS, Action Items and Next Steps

ADJOURNMENT Meeting adjourned at 8:00pm Next Meeting January 17, 2024 at 6:30 pm

Respectively submitted Kathleen Cravens, Secretary