

Minutes of the Meeting of the Ellsworth Public Library Board of Trustees March 21, 2023

Attending

Craig MacDonald (Chair), Kathleen Cravens (Secretary) via Zoom, Spencer Patterson-King (Treasurer), Kristen Onos, Judi Lyles, Sarah Lesko (Director)

Call to Order

Meeting called order at 6:35 pm

Public Comment

None

Consent Agenda

1. Minutes of the February 21, 2023 Regular Meeting
2. Financial Reports and Planning
3. Building and Grounds Report
4. Director's Report

Spencer Patterson King moved to approve the consent agenda

Kristen Onos seconded

5-0

Friends of the Library Report

Friends held a book sale on Saturday, March 18, 2023. Approximately \$1700 was netted; final numbers to be determined.

Old Business

Election of a Treasurer—Spencer Patterson King was elected in February 2023.

Unfinished Business

- a. Strategic Plan: 228 strategic plan survey responses have been received to date with 10 days remaining before the submission deadline. Sarah Lesko conducted key influencer interviews with Matt Williams and Janna Richards and will schedule the remaining six interviews in the next few weeks.
- b. Edmund's 30-year anniversary: The board plans to present Edmund with either a framed photograph or an artist's rendering of the library. Board members agreed to explore options to enable a decision at the April board meeting.
- c. FY Budget Workshop, 4/3 at 6pm: Sarah Lesko will present the library budget and prepare a short handout for the council that highlights library services and upcoming capital improvements.

New Business

- a. Library cards for Ellsworth High students: There are 63 students who are from non-funding towns. The board discussed options and will revisit the library card policy at the April board meeting.
- b. Staffing update: James Rea's last day will be March 29, and Joanna Sands has rejoined the library staff.
- c. Pandemic protocols: Following discussion and acknowledgement of changed city protocols, Kristen Onos moved that wearing masks be optional for patrons and staff, but that masks remain available for those who need/want them. Kathleen Cravens seconded the motion. 5-0
Plexiglass barriers are not recommended in many buildings because they impede air flow through HVAC systems and potentially create a hazardous environment for persons behind the barriers. Kristen Onos moved that the plexiglass barriers in the library be removed. Kathleen Cravens seconded the motion. 4-1
- d. Roof estimates: Three roof estimates will be sent to City Council in April.

Executive session er MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters.

Spencer Patterson King moved to enter executive session. Kristen Onos seconded. 5-0

Kristen Onos moved to leave executive session. Spencer Patterson King seconded. 5-0

Decisions, Action Items, and Next Steps

Town budget meetings are coming up. Sarah Lesko has sent information to Otis, Orland, Franklin, and Gouldsboro. The Franklin town meeting is Saturday, March 25. Craig MacDonald will attend to speak for the library. Judi Lyles will attend as well.

Kristen Onos suggested that policy review be part of each board meeting; all concurred. Sarah Lesko will make of a schedule of policies for review.

Adjournment

Craig MacDonald moved to adjourn the meeting at 7:55. Kristen Onos seconded. 5-0

Respectfully submitted,

Judith Swiss Lyles for Kathleen Cravens