



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

» Meeting of the Ellsworth Public Library Board of Trustees August 16, 2022

Attending

Craig MacDonald (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Kathleen Cravens, Kristen Onos, Charlene Clemons (Interim Director), Sandy Abbott (Assistant Director)

Call to Order

Meeting called order at 6:38 pm

Public Comment

None

Consent Agenda

1. **Minutes of the July 12, 2022 Regular Meeting**
2. **Financial Reports and Planning**
 - a) **Treasurer's Report**
 - b) **Annual Appeal Report**
3. **Building and Grounds Report**
4. **Director's Report**

Anne Lusby moved to approve the consent agenda

Spencer Patterson King seconded

5-0

Friends of the Library Report

The Friends will resume meetings in September. The Friends had the best 3-day book sale on record. In addition to the generosity of those that came, the Friends received numerous supportive comments of the Library and the staff.

Outreach Committee Report

Nothing to report; outreach committee tabled for the summer.

Old Business

1. **Memorial Bench**

Edmund Murray found a teak bench that would fit the needs of the Library and the family. It is from a company that could be contracted directly by the family, who could order the bench and get the memorial plate dedicated according to

their instruction. It could then be shipped to the Library, where it can be installed as a replacement to the wrought-iron bench.

Anne Lusby moved to approve reaching out to the family approving the
Craig MacDonald seconded

5-0

Update from the Hiring Committee

Of the applicants, there were four candidates that were interviewed via zoom. There were a few promising candidates.

Kristen Onos reached out to the city to post the position on LinkedIn as previously agreed. That posting has resulted in several promising applications.

New Business

1. September hours of operation. Wednesday evening

Interim Director recommends setting the Library operating hours to 9 am to 6 pm on Wednesdays and Thursdays beginning in September.

Kathleen Cravens moved to accept the recommended operating hours

Kristen Onos seconded

5-0

2. Funds left in previous annual fund accounts

Per Lynnette Libby, Deputy Finance Director, account balances cannot be provided until October at the conclusion of the audit which is set to begin at the conclusion of the previous fiscal year's audit.

3. Hiring James on a permanent basis

The Interim Director lauded James's performance and recommended extending him an offer of permanent part-time employment at a wage of \$14/hour.

Anne Lusby moved to approve extending James the offer described

Spencer Patterson King seconded

5-0

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to enter executive session at 7:37 pm

Craig MacDonald seconded

5-0

Anne Lusby moved to exit executive session at 7:42 pm

Kristen Onos seconded
5-0

Decisions, Action Items and Next Steps

Adjournment

Anne Lusby moved to adjourn at 7:51 pm
Kristen Onos seconded
5-0

Respectfully submitted,

Spencer Patterson King, Secretary