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Minutes of the Meeting of the Ellsworth Public Library Board of Trustees May 19, 2020

Attending

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Ann Dyer, Craig MacDonald, Amy Wisheart (Director), Sandy Abbott (Assistant Director), Charlene Clemons, Keli Gancos, Kristin Cyr (Vice President of Nursing and Patient Experience at Northern Light Health Blue Hill and Northern Light Health Maine Coast)

Call to Order

Meeting called order at 6:00 pm

Discussion with Northern Light Health Representative

Kristin Cyr gave a brief history of COVID-19 in the state. Trustees, staff, and Kristin Cyr discussed best practices for infection prevention, emphasizing handwashing in particular. (WHO recommends 40-60 seconds of handwashing.) Discussed appropriate personal protective equipment.

Consent Agenda

- 1. Minutes of the April 21, 2020 Regular Meeting and the May 8, 2020 Special Meeting**
- 2. Financial Reports and Planning**
 - a) Treasurer's Report**
 - b) Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Anne Lusby moved to approve the consent agenda

Craig MacDonald seconded

5-0

Friends of the Library Report

No meeting to report

Unfinished Business

- 1. Phased Reopening Plan Review**

Discussed reopening plan including the protective measures in place and the value of making official amendments to the Code of Conduct to support staff during interaction with patrons.

2. FY20 Revenue

Briefly discussed revenue shortfall against projection and the revenue gain from business support in the Fine Free for Kids campaign.

3. FY21 Budget Review

City budget meetings are scheduled.

New Business

1. Policy Review: Code of Conduct and Pandemic Policy

Ann Dyer moved to approve pandemic addenda to the Code of Conduct and Lending Policy for safe operation of the library while the measures are necessary

Spencer Patterson King seconded

5-0

Public Comment

None

Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters

Spencer Patterson King moved to enter executive session at 7:24 pm

Ann Dyer seconded

5-0

Anne Lusby moved to exit executive session at 7:35 pm

Ann Dyer seconded

Adjournment

Spencer Patterson King moved to adjourn at 7:35 pm

Anne Lusby seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary