



20 State Street, Ellsworth, ME 04605 · 207-667-6363 · ellsworthlibrary.net

## **Minutes of the Meeting of the Ellsworth Public Library Board of Trustees October 28, 2019**

### **Attending**

Anne Lusby (Treasurer, Chair pro tempore), Spencer Patterson King (Secretary), Ann Dyer, Craig MacDonald, Amy Wisheart (Director), Sandy Abbott (Assistant Director)

### **Call to Order**

Meeting called order at 6:01pm

### **Review Consent Agenda Process**

#### **Consent Agenda**

- 1. Minutes of the September 23, 2019 Regular Meeting**
- 2. Financial Reports and Planning**
  - a. Treasurer's Report**
  - b. Annual Appeal Report**
- 3. Building and Grounds Report**
- 4. Director's Report**

Spencer Patterson King moved to approve the consent agenda with amendment to correct the typo in the minutes

Ann Dyer seconded

4-0

### **Friends of the Library Report**

Gene Pellerano re-elected to lead the Friends. Abby Morrow gave a presentation to the friends of projects and programs at the library funded by the Friends.

### **Unfinished Business**

#### **1. Renovation Project**

Application submitted for a Stephen and Tabitha King Foundation grant; we should expect to receive word in eight to ten weeks.

### **New Business**

#### **1. Review Lending Policy**

There are some changes to be considered in the lending policy around temporary cards and reciprocal cardholding to provide guidance on edge cases.

**2. Public Forum November 13<sup>th</sup>**

Reviewed dates, expectations, and invitees to the public forum regarding the changes to library lending and funding that are going into effect July 2020.

**3. Outreach to Supporting Town Patrons**

Discussed outreach via mail and email to patrons of supporting towns regarding the upcoming changes to the lending policy.

**4. Review Bids for Roofing and Chimney Project**

Bids are received for the projects. Project start dates are targeted for spring. Bid selection will take place at the November meeting.

**Public Comment**

None

**Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matters**

Spencer Patterson King moved to enter executive session at 6:47pm

Craig MacDonald seconded

4-0

Anne Lusby moved to exit executive session at 6:55pm

Craig MacDonald seconded

4-0

**Adjournment**

Craig MacDonald moved to adjourn at 6:55pm

Ann Dyer seconded

4-0

Respectfully submitted,

Spencer Patterson King, Secretary