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## **Minutes of the Meeting of the Ellsworth Public Library Board of Trustees Date August 26, 2019**

### **Attending**

Ron Fortier (Chair), Anne Lusby (Treasurer), Spencer Patterson King (Secretary), Craig McDonald, Amy Wisehart (Director), Sandy Abbott (Assistant Director), Ann Dyer

### **Call to Order**

Meeting called order at 5:15pm

### **Minutes**

Anne Lusby moved to accept the minutes

Craig McDonald seconded

4-0

### **Financial Reports and Planning**

#### **a) Treasurer's Report**

Fund 80 balance is \$88,527.37

6.7% of Budget spent; \$650,588.36 remaining

Spencer Patterson King moved to accept the Treasurer's report

Craig McDonald seconded

4-0

#### **b) Annual Appeal Report**

Early returns are coming in. This is the first year where donors can elect where to donate among genealogy, children's, and greatest need.

### **Town Warrants Report**

#### **a) Review of Town Meeting Assignments**

Amherst is September 28 at 1pm

Great Pond is September 9 at 7pm

Sorrento is September 23 at 7pm

#### **b) Results**

N/A

### **Building and Grounds Report**

Director spoke with Edmund Murray about property priorities including the retaining wall and fencing.

### **Friends of the Library Report**

Meeting September 3 at 3pm. Anne Lusby plans to attend.

## **Director's Report**

Summer youth programs concluded and numbers rival last year's record-setting attendance.

Staff is considering joining Minerva, a library consortium that could open up the library catalog considerable and reduce the need for aggressive collections weeding.

"Business of the Week" sponsorship program to support fine-free children's materials has so far generated nearly half of the yearly fine revenue forgone.

## **Unfinished Business**

### **a) Board succession planning**

Board succession plan is on track and the library should be back to full board shortly

### **b) Funding Requests to Towns – Letter**

Discussed possible amendments to the draft

Discussed communication plan with service area towns that require unique procedures for funding

Rates to be set at the next regular board meeting

### **c) Renovation Project**

Stephen and Tabitha King Foundation grant deadline is October 15

## **New Business**

Spencer Patterson King moved that Ann Dyer be appointed to the Ellsworth Public Library Board of Trustees

Anne Lusby seconded

4-0

## **Public Comment**

None

## **Executive session per MRSA Title 1, Chapter 13, Sec 405, Paragraph 6A to discuss employment matter**

Spencer Patterson King moved to enter executive session at 6:25pm

Anne Lusby seconded

5-0

Anne Lusby moved to exit executive session at 7:07pm

Craig McDonald seconded

5-0

## **Chair call for a vote on the discussion during executive session regarding insurance**

5-0

## **Adjournment**

Anne Lusby moved to adjourn at

Craig McDonald seconded

5-0

Respectfully submitted,

Spencer Patterson King, Secretary