



20 State Street, Ellsworth, ME 04605 · 207- 667- 6363 · www.ellsworth.lib.me.us

**Minutes of the Ellsworth Public Library Board of Trustees
Monday, May 13th, 2019**

**Attending: Anne Lusby, Treasurer; Jane McLetchie, Secretary;
Spencer Patterson King; Martha Nordstrom; Amy Wisehart, Director;
Sandy Abbott, Assistant Director; Charlene Fox Clemons**

Call to order at 5:15

Minutes of the April 16, 2019 Regular Meeting

Anne Lusby moved to accept the minutes of the April 16, 2019 meeting.

Seconded by Martha Nordstrom

Approved 4-0

Financial Reports and Planning

a. Treasurer's Report

Anne Lusby reported that the Fund 80 account is \$87,014.36. The library has used 77.5% of the budget to date, leaving a total of \$166,068.42.

Jane McLetchie motioned to accept the Treasurer's Report

Seconded by Spencer Patterson King

Approved 4-0

b. Annual Appeal Report

The Director reported that there is no change from last month.

Town Warrants Report

a. Review of Town Meeting Assignments

Hancock – May 14th – Anne Lusby

Trenton – May 21st – Ron Fortier

b. Town Meeting Results

Jane McLetchie reported that Surry voted to approve the \$7,587.00 asked for.

Building and Grounds Report

- Sinclair Builders submitted an estimate to re-shingle the Tisdale House.
- Gordon Masonry submitted an estimate for the chimney repair on the new addition and repairs to the walkway leading to the library.
- A new door closure was installed on the front door of the Tisdale House to prevent the door from slamming.
- The installing of the LED lighting is finished.
- Bark mulch, for the library gardens, was delivered.

Friends of the Library Report

Jane McLetchie reported that the three-day book sale raised \$1,273.00 and the next meeting will be a Pot Luck Dinner at Donna T's house in Lamoine on June 12th.

Director's Report

The Director reported that:

- More computer classes will be offered in June
- The library was awarded the National Endowment for the Arts "Big Read" grant for programming in the spring of 2020. Programs will be centered around the book Lab Girl by Hope Jahren
- We did not receive the safety enhancement grant for the automatic door opener project.
- She, and two trustees, met with the Finance Committee to discuss the library's new policy of charging fees for non-resident cards.
- Two part-time summer circulation staff have been hired.

Unfinished Business

a. Personnel Ordinance Update

Spencer Patterson King is waiting for feedback from the staff representatives.

b. FY20 Budget Review

After a discussion Spencer Patterson King moved to approve the budget as is.
Seconded by Martha Nordstrom
Approved 4-0

c. 2019 Annual Appeal Letter

A discussion was held on whether the appeal letter should give donors a choice of how their donation would be spent. Some suggestions were the flooring over of the upper level, youth\children's needs, or the greatest need of the library. A new outside drop box for books was discussed.

New Business

a. Non-Resident Fee Feedback

A discussion of whether there would be reciprocity between some towns - example Blue Hill and Ellsworth - was held.

b. Board Succession Planning

Two trustees will be moving this summer, so finding possible replacements was discussed.

c. Strategic Plan Review

tabled

Adjournment

Martha Nordstrom moved to adjourn at 6:55

Seconded by Spencer Patterson King

Approved 4-0

Respectfully submitted,

Jane McLetchie, EPL Trustee Secretary

